

Rules of the Onslow Cricket Club (Incorporated)

1 The name of the Club shall be 'The Onslow Cricket Club (Incorporated)', (hereinafter called 'the Club') provided however that the name of a sponsor may form part of the name of the Club in any manner deemed suitable by the Management Committee.

2 Objects

The objects of the Club are:

- a To manage, promote, and foster the game of Cricket.
- b To advise, encourage, and assist members of the Club and others in all phases of the game of Cricket.
- c To participate in such competitions and matches in the said game of Cricket as the Management Committee of the Club shall decide.
- d To settle questions or disputes on any matter relating to Cricket which may be submitted to the Club for its adjudication.
- e To promote good fellowship amongst its members, members of other clubs, and members of the community and to undertake charitable works, and to manage, promote, and foster any other game, pastime, or pursuit which may be deemed desirable.
- f To do all such other things as are incidental or conducive to the attainment of the objects of the Club.

3 Colours

The colours of the Club shall be Red and Green.

4 Affiliation

The Club shall be affiliated to the Wellington Cricket Association (Incorporated) (hereinafter called 'the Association') or any other Association controlling cricket in Wellington.

5 Membership

The Club shall have the following classes of membership:

a Playing

Any person 14 years of age or over shall be eligible for full playing membership of the Club unless they have been listed as a defaulter by any cricket association affiliated to New Zealand Cricket, although the Management Committee may accept any application for full playing membership in its absolute discretion.

b Honorary

Honorary Members may be elected at the discretion of the Management Committee.

c Life

The Club shall also have power at any Annual General Meeting to elect Life Members, whose Life Membership shall carry with it all the Club's privileges including eligibility to hold any

office in the Club. Life Members must be proposed and seconded by a financial member of the Club and the nomination must be approved by at least a two thirds majority of the Management Committee in meeting. If approved by such a majority of the Management Committee in meeting such nomination shall be subsequently referred to the succeeding Annual General Meeting for confirmation, at which meeting it must be confirmed by at least a three quarters majority of members present and entitled to vote.

d Junior

Any person of school age who is registered as a member of Onslow Junior Cricket Club on a database maintained for this purpose by the Junior Committee may be recognised as a Junior Member of the Club by the Management Committee. Junior Members have no voting rights or liability to pay a subscription to the Club, and are not regarded as financial members for the purposes of these rules.

6 Officers

a The Officers of the Club shall be:

- i Patron
- ii President
- iii Vice President
- iv Club Captain
- v Honorary Secretary
- vi Honorary Treasurer
- vii Junior Convenor.

b The officers of the Club other than the Junior Convenor shall be elected at the Annual General meeting.

c The President upon election will hold office for a period of two (2) years.

d Nominations for officers shall be in the hands of the Honorary Secretary fourteen (14) days prior to the Annual General Meeting.

e The Junior Convenor shall be appointed by the Junior Committee, and may be replaced by the Junior Committee at any time. (For the purposes of these rules, any reference to the 'Junior Committee' is to the group of people recognised from time to time by the Management Committee as having responsibility for Onslow Junior Cricket).

7 Duties of Officers

a Presidents

The duties of the President shall be:

- i to preside as Chairman at any General Meeting of the Club
- ii to give support to all activities of the Club
- iii to act in an advisory capacity whenever necessary.

b Vice-Presidents

The duties of the Vice-Presidents shall be:

- i to give support to all activities of the Club
- ii to act in an advisory capacity whenever necessary.

c Club Captain

The duties of the Club Captain shall be to act as Captain of the Club, to act as Chairman of the Management Committee in the absence of the Chairman of the Management Committee, and generally to guide the affairs of the Club.

d Honorary Secretary

The duties of the Honorary Secretary shall be as follows:

- i To call and attend all General Meetings of the Club and all Management Committee Meetings.
- ii To take minutes of all meetings.
- iii To submit correspondence and reply thereto according to the directions of the meetings.
- iv To keep a Register of Members of the Club and the addresses of the same.
- v To keep all records and generally to perform all the clerical work of the Club.
- vi To abide by the rules of the Association and to forward any reports, correspondence, or documents that may be required by the Management Committee of the Association.

e Honorary Treasurer

The duties of the Honorary Treasurer shall be as follows:

- i To collect all subscriptions, admission fees, and the like and keep a proper account of the same.
- ii To pay all Club funds into such bank accounts as the Management Committee shall direct.
- iii To abide by any rules of the Association.
- iv To keep a complete set of account books in which shall be entered particulars of all moneys received and paid by him and whenever required to do so, present all books, vouchers, cheque books, and other records held by him for inspection.
- v To prepare and submit to the Annual General Meeting financial statements showing the Club's financial position, with those financial statements prepared and reviewed on a basis approved from time to time by the Management Committee.

f Junior Convenor

The duties of the Junior Convenor shall be to:

- i co-ordinate the appointment of members of the Junior Committee and coaches for each of the teams of Onslow Junior Cricketers
- ii co-ordinate the operation and activities of Onslow Junior Cricket through the Junior Committee and, except to the extent otherwise determined by the Management Committee, co-ordinate the operation and activities of Onslow Youth Cricket
- iii report to the Management Committee on the running of Onslow Junior Cricket and Onslow Youth Cricket.

8 General Meetings

a Annual General Meeting

- i An Annual General Meeting of the Club shall be held no later than Christmas Eve each year.
- ii The Honorary Secretary shall give each member at least 14 days' notice of an Annual General Meeting.
- iii Notice of an Annual General Meeting may be given by post, email, or other electronic means, or by advertisement in a daily newspaper circulating in Wellington, or by any combination of those methods. Such notice will be sufficiently given if it states the nature of the meeting and specifies the time and place at which it will be held..
- iv The business of the Annual General Meeting shall be:
 - to receive the annual report for the Club covering the preceding season
 - to adopt the financial statements for the Club
 - to elect the officers of the Club
 - to elect members of the Management Committee
 - to fix the annual subscription rate for the ensuing year, or review and ratify or revise any provisional annual subscription rate set by the Management Committee for the ensuing year
 - to consider any other relevant matters.

b Special General Meetings

- i A Special General Meeting may be called at any time by the Management Committee or by requisition by not less than ten (10) financial members.
- ii A requisition for a Special General Meeting shall be addressed to the Honorary Secretary and shall set out specifically the business for which the Special General Meeting is required.
- iii Upon receipt of a requisition the Honorary Secretary shall convene the meeting and give notice of the meeting in the same manner detailed for the Annual General Meeting in Rule 8(a)(ii).

- iv Only the business set out in the notice of the meeting shall be discussed at a Special General Meeting provided, that by unanimous vote, the meeting may permit the consideration of additional business.

c Quorum

- i For all General Meetings, ten (10) financial members at the date of the meeting shall form a quorum. If after the expiration of such time as the Chairman shall decide from the time appointed for the commencement of the meeting there is no quorum present the Chairman shall adjourn the meeting to a date and time to be determined by those present. Notice of the new date and time shall be given by the Honorary Secretary in the manner prescribed for notice of an Annual General Meeting. If at the resumed meeting there is still not a quorum present then those present shall constitute a quorum and shall be entitled to transact the business of the meeting.
- ii Notwithstanding anything hereinbefore contained, in the case of a Special General Meeting called by requisition of members if there shall be no quorum present, the Chairman shall have discretion to adjourn the meeting as in Clause (i) hereof or to declare such meeting lapsed.

d Procedure and Voting at General Meetings:

- i The President shall preside as Chairman at any General Meeting of the Club, or, if he is not present, or is unable to, or declines to take the Chair then the members present shall choose a member present and willing to act and to take the chair.
- ii At any General Meeting of the Club a resolution in order to be duly carried shall be moved by one member and seconded by another member and shall be carried or lost on the voices, or on a division being called for by any member, on a show of hands; but in either case (except where expressly provided otherwise by these rules) by a majority of members personally present at the meeting. The mode of putting motions and amendments and of regulating the speakers thereto shall conform to that prescribed by the standing orders for the time being of the House of Representatives.
- iii All life members, all financial playing, and honorary members shall be entitled to vote at any General Meeting of the Club.
- iv The Chairman shall have a casting as well as a deliberative vote.

9 Financial Year

The Club's financial year shall commence on the 1st day of June and end on the 31st day of May in the following year.

10 Subscriptions

- a All members other than Junior Members are liable to pay the annual subscription fixed by the Annual General Meeting, or (if applicable) any special subscription fixed by the Management Committee.
- b If it thinks fit to do so, the Management Committee may:

- i set a provisional annual subscription rate for the ensuing season in advance of the relevant Annual General Meeting
 - ii fix special subscription rates for those playing only part of a season or playing on a game by game basis or to accommodate any other specific circumstances relevant to the player's commitment to the Club.
- c Junior Members are only liable to pay the subscription fixed from time to time by the Junior Committee, payable to a separate account maintained for this purpose by the Junior Committee.
 - d Subscriptions must be paid by 31 December in each season.
 - e The Management Committee shall have the power to remit part or all, or to extend the due date for payment, of a subscription in case of illness or other good cause.
 - f The Management Committee may after seven (7) days' notice suspend any member who fails to pay his subscription until he becomes a financial member.
 - g Where a member has failed to pay his annual subscription by the Annual General Meeting following the season he played, he shall be automatically barred until his outstanding subscription is paid. If no payment is forthcoming then the Management Committee shall be obliged to forward his name to the Wellington Cricket Association listing him as a defaulter.

11 Resignation

Any member wishing to resign shall give notice in writing to the Secretary to that effect but resignation shall not affect a member's liability for subscriptions accrued due at the date of resignation.

12 Management Committee

- a The affairs of the Club shall be managed by a Management Committee (hereinafter called 'the Committee') comprising:
 - i The Club Captain
 - ii The Honorary Secretary
 - iii The Honorary Treasurer
 - iv No more than nine (9) members elected at the Annual General Meeting
 - v The Junior Convenor.
- aa The affairs of Onslow Junior Cricket shall be managed by the Junior Convenor and the Junior Committee on such basis as they see fit, subject to these rules.
- b The President may attend any meeting of the Committee and have full voting rights as if he/she was a member of the Committee.
- c The Chairman of the Committee shall be elected from and by the members of the Committee at the first meeting held after the Annual General Meeting.

- d In the absence of the Chairman from any meeting of the Committee the Club Captain will act as Chairman.
- e The Chairman of the Committee shall have a deliberative as well as a casting vote.
- f The presence of fifty (50) percent plus one (1) of the members of the Committee shall form a quorum.
- g If any member of the Committee dies, resigns, or absents themselves without leave of absence from two (2) consecutive meetings the Committee may elect a successor to hold office until the ensuing Annual General Meeting.
- h The Committee shall have the power:
 - i To appoint from time to time sub-committees for any purpose connected with the management of the affairs of the Club and to delegate to them such authority as the Committee may think fit, with full powers to co-opt.
 - ii To carry out all the routine and ordinary general business of the Club and to act as the Executive of the Club.
 - iii To fill vacancies which may occur amongst the officers of the Club during the year. Such persons so appointed shall hold office until the ensuing Annual General Meeting.
 - iv To discipline any member of the Club or any team of the Club for misconduct during a game or at any Club function and to impose such penalty as the Committee thinks fit, including disqualification, suspension, or expulsion from the Club.
 - v To purchase, lease, hire, or by any other means acquire any real or personal estate, chattels, gear, or apparatus necessary or convenient for the purposes of the Club.
 - vi To sell, lease, exchange, mortgage, improve, manage, develop, or otherwise deal with all or any part of the real and personal estate of the Club or which the Club has or may hereafter have any beneficial interest.
 - vii To promote, hold, or manage any inter-club gatherings or conferences that it may deem desirable either by itself or in collaboration with any other club, association, or organisation.
 - viii Any income, benefit, or advantage shall be applied to the objectives of the operation. No member of the organisation or any person associated with a member, shall participate in or materially influence any decision made by the organisation, in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in an arm's length transaction (being open market value). And the provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.
 - ix To hire and employ all persons whose services may be deemed necessary for the purposes of the Club and pay them salaries, wages, gratuities, and pensions.

- x To control the funds of the Club and invest monies not immediately required for any of its objects in such manner as may from time to time be determined.
- xi To borrow or raise money by mortgage or otherwise and in such manner as may from time to time be determined.
- xii To make representations to the Wellington Cricket Association and to instruct the Club's delegates how to act on such matters as it thinks fit.
- xiii Generally to carry out the aims, objects, and rules of the Club and to manage all Club affairs.

13 The Seal

There shall be a Common Seal of the Club and the Committee shall provide for the safe custody of the Common Seal, which shall only be used by the authority of the Committee. Every instrument to which the seal is affixed shall be signed by two persons appointed by the Committee for that purpose.

14 Amendments

- a Any of the rules herein contained may be amended, revoked, replaced, or added to and new rules may be introduced by the Club at a Special General Meeting or the Annual General Meeting **provided always** that full details of such amendment, revocation, replacement, addition or new rule shall be set out in the notice concerning such General Meeting.
- b No addition to, alteration, or rescission of the rules shall be approved if it affects the aims, personal benefit clause, or the winding up clause. The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

15 Dissolution of the Club

- a The affairs of the Club shall be wound up and the Club dissolved on the passing of a resolution to that effect by a majority of members of the Club present at a General Meeting called for that purpose. The property of the Club, its trophies and records, and effects of all descriptions shall be disposed of in such manner and subject to such conditions as the members of the Club present at such meeting shall direct.
- b If upon winding up or dissolution of the organisation there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid or distributed among the members of the organisation but shall be given or transferred to some other organisation or body with similar objects to the first organisation that also has an income tax exemption or for some other charitable purpose, within New Zealand.

16 General

Any matter not provided for in the foregoing Rules, or any question arising as to their interpretation, shall be decided by the Management Committee. All members of the Club shall be deemed to have notice of and to be bound by the foregoing Rules.